

# Whittlesea City Little Athletics Centre



Reg. No. A0061786G  
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**MEADOWGLEN INTERNATIONAL  
 ATHLETICS STADIUM**  
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## TOP CLUB AWARD

The Top Club Award (formerly Club Track & Field Shield) is awarded each Season to the Affiliated Club which earns the highest no. of points based on a number of criteria.

### Criteria for "Top Club Award"

Affiliated Clubs make up WCLAC. Therefore, it is considered prudent that the criteria for the award is designed to support WCLAC achieving the criteria set out by LA Vic for the "Top Centre Award". There are significant benefits (i.e. both monetary and product) available to Centres that finish in the Top 10 Centres in the State.

The following table lists each criteria and points awarded:

Item No.	Item	Timeframe	Points
1.	Club Affiliation & Payment	(a) Completed by 31 <sup>st</sup> May (b) Completed by 30 <sup>th</sup> June (c) Completed by 31 <sup>st</sup> July (d) Completed by 31 <sup>st</sup> August (e) Completed after 31 <sup>st</sup> August	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points
2.	Club Competitive Member Numbers	(a) 80 + Competitive Members (b) 60 < 80 Competitive Members (c) 40 < 60 Competitive Members (d) 20 < 40 Competitive Members (e) 0 < 20 Competitive Members	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points
3.	Increase in Club Competitive Member Numbers from previous Season	(a) 20%+ Increase in Competitive Members (b) 15% < 20% Increase in Competitive Members (c) 10% < 15% Increase in Competitive Members (d) 5% < 10% Increase in Competitive Members (e) 0% < 5% Increase in Competitive Members	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points
4.	Retention of Club Competitive Member Numbers from previous Season	(a) 80%+ Retention in Competitive Members (b) 60% < 80% Retention in Competitive Members (c) 40% < 60% Retention in Competitive Members (d) 20% < 40% Retention in Competitive Members (e) 0% < 20% Retention in Competitive Members	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points
5.	Club participates in WCLAC Pre Season Registration Day <i>(Compulsory)</i>	(a) 1 or more Centre Pre Season Registration Days (b) 0 Centre Pre Season Registration Days	(a) 100 points (b) 0 points
6.	Club holds its own Pre Season Club Registration Day	(a) 1 or more Club Pre Season Registration Days (b) No Club Pre Season Registration Days	(a) 100 points (b) 0 points
7.	Club advertises Club Registration Day in School Newsletters <i>(Compulsory)</i>	(a) Per School (copy of School Newsletters required) (b) 0 School Newsletters	(a) 10 points (b) 0 points
8.	Club conducts a School Promotion Day (involving Little Athletic Events / LA Vic LAPS Program in August or September each year)	(a) 2 or more events (b) 1 event (c) 0 events	(a) 100 points (b) 50 points (c) 0 points

9.	Club conducts other promotional activity or display (e.g. shopping centre or attend event such as Football Club day)	(a) Per activity / event	(a) 50 points
10.	Club AGM Minutes	(a) 7 days or more prior to WCLAC AGM (b) 1 - 6 days prior to WCLAC AGM (c) On day of or after WCLAC AGM	(b) 50 points (c) 20 points (d) 0 points
11.	Club AGM Financial Statements & Audit Report (including copy/ies of Bank Statement/s)	(a) 7 days or more prior to WCLAC AGM (b) 1 - 6 days prior to WCLAC AGM (c) On day of or after WCLAC AGM	(a) 50 points (b) 20 points (c) 0 points
12.	Club AGM Booklet	(a) 7 days or more prior to WCLAC AGM (b) 1 - 6 days prior to WCLAC AGM (c) On day of or after WCLAC AGM	(a) 50 points (b) 20 points (c) 0 points
13.	Club Delegates Attendance at WCLAC AGM	(a) 2 Club Delegates in attendance representing Club (b) 1 Club Delegate in attendance representing Club (c) 0 Club Delegates in attendance representing Club	(a) 50 points (b) 20 points (c) 0 points
14.	Club Monthly Committee Minutes	(a) 7 days or more prior to WCLAC Monthly Meeting (b) 1 - 6 days prior to WCLAC Monthly Meeting (c) On day of or after WCLAC Monthly Meeting	(a) 10 points (b) 5 points (c) 0 points
15.	Club Monthly Treasurer's Report (including copy/ies of Bank Statement/s)	(a) 7 days or more prior to WCLAC Monthly Meeting (b) 1 - 6 days prior to WCLAC Monthly Meeting (c) On day of or after WCLAC Monthly Meeting	(a) 10 points (b) 5 points (c) 0 points
16.	Club Delegates Attendance at WCLAC Monthly Meetings	(a) 2 Club Delegates in attendance representing Club (b) 1 Club Delegate in attendance representing Club (c) 0 Club Delegates in attendance representing Club	(a) 10 points (b) 5 points (c) 0 points
17.	Club President Attendance at WCLAC President's Meetings	(a) Attendance by Club President (b) Attendance by Representative in lieu of President (c) Non attendance	(a) 30 points (b) 10 points (c) 0 points
18.	Parent Attendance at WCLAC Information Night	(a) 80%+ of families (b) 60% < 80% of families (c) 40% < 60% of families (d) 20% < 40% of families (e) 0% < 20% of families	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points
19.	Working With Children Check ("WWCC") Information provided for all mandatory categories	(a) 100% by 31 <sup>st</sup> October (b) 100% after 31 <sup>st</sup> October	(a) 100 points (b) 0 points
20.	Police Checks held for all Club Bank Account Signatories	(a) 100% of Club Signatories by 31 <sup>st</sup> July (b) 100% of Club Signatories after 31 <sup>st</sup> July	(a) 100 points (b) 0 points
21.	Club Payment of Invoices to WCLAC for Monies Owing	(a) Paid within 7 days of date of Invoice (b) Paid within 8 - 14 days of date of Invoice (c) Paid within 14 - 21 days of date of Invoice (d) Paid after 21 days of date of Invoice	(a) 30 points (b) 20 points (c) 10 points (d) 5 points
22.	Club Attendance at Packing LA Vic Registration Showbags	(a) At least 1 Member representative (b) 0 Member representative	(a) 30 points (b) 0 points
23.	Club maintains up to date Website (including links to LA Vic & WCLAC Websites)	(a) Yes - with links to both LA Vic & WCLAC Websites (b) Yes - with links to either LA Vic or WCLAC Websites (c) No	(a) 50 points (b) 20 points (c) 0 points
24.	Club maintains up to date Social Media presence (i.e. Facebook, Team App, Twitter etc)	(a) Per Social Media site	(a) 20 points
25.	Attendance of Competitive Members at Weekly Competition	(a) 85%+ of competitive members (b) 75% < 85% of competitive members (c) 65% < 75% of competitive members (d) 55% < 65% of competitive members (e) 0% < 55%	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points

26.	Entry of Competitive Members into each Championship Event (Track & Field Championships, Relay Championships & Multi Championships)	(a) 40%+ of competitive members (b) 30% < 40% of competitive members (c) 20% < 30% of competitive members (d) 10% < 20% of competitive members (e) 0% < 10% of competitive members	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (e) 10 points
27.	Placings of Competitive Members in Events at Weekly Competition	(a) 1 <sup>st</sup> Place (b) 2 <sup>nd</sup> Place (c) 3 <sup>rd</sup> Place	(a) 3 points (b) 2 points (c) 1 point
28.	Personal Best Performances (PB's) of Competitive Members	(a) Club Average of 15+ PB's (b) Club Average of 12 < 14 PB's (c) Club Average of 10 < 12 PB's (d) Club Average of 8 < 10 PB's (e) Club Average of < 8 PB's	(a) 100 points (b) 75 points (c) 50 points (d) 25 point (e) 10 points
29.	Entry of Competitive Members into WCLAC Championship Weekend	(a) 90%+ of competitive members (b) 80% < 90% of competitive members (c) 60% < 80% of competitive members (d) 40% < 60% of competitive members (e) 0% < 40% of competitive members	(a) 100 points (b) 75 points (c) 50 points (d) 25 points (f) 10 points
30.	Entry of Competitive Members into WCLAC Open Day	(a) 90%+ of competitive members (b) 80% < 90% of competitive members (c) 60% < 80% of competitive members (d) 40% < 60% of competitive members (e) 0% < 40% of competitive members	(e) 100 points (f) 75 points (g) 50 points (h) 25 points (g) 10 points
31.	Entry of Parents into Education Courses (Introduction to Coaching, Officials, Race Walking, Starters & On Track)	(a) Per parent per course (cannot be a repeat of same course attended previously)	(f) 20 points
32.	Clubs with Active Coaches	(a) ITCC – 1 coach per 20 athletes or part thereof; (b) (a) above plus Level 1 – 1 coach per 40 athletes or part thereof; (c) (a) & (b) above plus Level 2/3 – 1 coach per 80 athletes or part thereof	(a) 20 points (b) 50 points (c) 100 points
33.	Parents Officiating at Region & State Championships	(a) Key Chief Official (Team Leader) for whole day (b) Key Chief Official (Team Leader) for shared day	(a) 50 points (b) 25 points
34.	Club Event Officiating at Weekly Competition	(a) All events manned without reminder/follow up call from Competition Director /Arena Manager	(a) 100 points
35.	Key Officials at Weekly Competition (i.e. Race Walk Judges, Starters & Age Group Team Managers)	(a) Per Key Official	(a) 10 points
36.	Parent Helpers at Centre Working Bees and Fundraising Events (e.g. Bunnings BBQ)	(a) 2 Parents per Club per event (b) < 2 Parents per Club per Event	(a) 50 points (b) 0 points

### **Affiliated Club Rewards**

Affiliated Clubs will be awarded the following based on points earned:

1 <sup>st</sup> Place	\$500 & Presented with Perpetual Shield / Trophy at Trophy Presentation
2 <sup>nd</sup> Place	\$250
3 <sup>rd</sup> Place	\$100
4 <sup>th</sup> Place	\$50
5 <sup>th</sup> Place	\$50
6 <sup>th</sup> Place	\$50

**Total Prize Pool      \$1,000**

If there is a tie then prize money is combined and split as follows:

If 1<sup>st</sup> and 2<sup>nd</sup> tie then next Club is 3<sup>rd</sup>. Combine 1<sup>st</sup> & 2<sup>nd</sup> = \$750 and divide by 2 (\$375 each)

If 2<sup>nd</sup> and 3<sup>rd</sup> tie then next Club is 4<sup>th</sup>. Combine 2<sup>nd</sup> & 3<sup>rd</sup> = \$350 and divide by 2 (\$175 each)

If 3<sup>rd</sup> and 4<sup>th</sup> tie then next Club is 5<sup>th</sup>. Combine 3<sup>rd</sup> & 4<sup>th</sup> = \$150 and divide by 2 (\$75 each)

If 4<sup>th</sup> and 5<sup>th</sup> tie – no change

If 5<sup>th</sup> and 6<sup>th</sup> tie – no change